



## **Day Care Anaesthesia Special Interest Group Annual General Meeting**

The Annual General Meeting of the Day Care Anaesthesia SIG will be held during the 2012 ANZCA/ASM at the Perth Convention and Exhibition Centre on Tuesday May 15, in Room M1 – 2 at 5pm

### **A G E N D A**

#### **1. Attendance and Apologies**

I'm not sure who attended the meeting as I have not received a attendance sheet.

#### **2. Confirmation of Previous Minutes**

An AGM was not held in Hong Kong at the 2011 CSM due to no quorum being met, thus no previous minutes were available to confirm. Minutes of the 2010 and 2012 AGMs to be confirmed at next AGM.

#### **3. SIG Status**

##### **3.1 Current Executive Committee**

The Executive currently comprises of:

Dr Judy Bent, New Zealand

Dr James Hosking , Qld

Dr Anica Vasic, NSW

Dr Crispin Wan, Vic

##### **3.2 Membership**

Membership of the Day Care Anaesthesia SIG currently stands at 1,050 members.

##### **3.3 Financial Report**

Dr Judy Bent advised that the Day Care Anaesthesia SIG has no income as of the end of 2011. It was noted that the expenses incurred totalled \$2,842.

#### **4. Future Meetings**

##### **4.1 ASA Congress, Hobart 2012**

September 28 - October 2, 2012 at the Grand Chancellor Hotel in Hobart

It was agreed that no session would take place at the ASA NSC in 2012.

ACECC is a joint initiative of the Australian and New Zealand College of Anaesthetists, the Australian Society of Anaesthetists and the New Zealand Society of Anaesthetists.



4.2 ANZCA ASM, Melbourne 2013  
May 4 – 8. 2013, Melbourne Convention and Exhibition Centre

It was suggested that an active committee is set up before committing to a session at the ANZCA ASM. Dr Rowan Thomas noted that Professor Paul White is an invited speaker at the 2013 ANZCA ASM who would be a suitable speaker in a Day Care Anaesthesia session. Two additional speakers would need to be approached to fill a session, and this would need to be finalised by August 2012 in order to meet the ASM scientific program deadline.

## 5. Other business

5.1 Discussion regarding the Chair role of the Day Care Anaesthesia SIG

It was acknowledged that the current Executive does not have representation from each state, nor does it have a chairperson after the last chair was forced to stand down due to illness.

Discussion took place around the Day Care Anaesthesia SIG requiring a chairperson imminently. Dr Ted Shipton, Chair of ACECC and Dr Greg Deacon, immediate past chair of ACECC, both explained that the SIG must become active and find a chairperson, or face disbandment.

Dr Shipton and Dr Deacon asked the Executive committee and attending members if there is any reason for the SIG to continue, such as continuing medical education, and if so, what is the plan on making it active and current. Should the SIG continue, there is an expectation from ACECC that at least one session is run annually.

Dr Deacon explained the role of the chair and the support provided by the SIG's secretariat, who is currently ANZCA. It was also noted that each SIG has the option to change who their parent organisation is every six years. Dr Deacon noted that the ASA provide the secretariat support at a lesser cost than the College.

Some duties of the chair were explained including fostering continuing education in day care anaesthesia, leading an executive committee, hold an annual scientific session or meeting, credentialling on education, preparing a written report for ACECC twice a year, adhering to ACECC guidelines, and with the secretariat, updating information on ACECC webpage and

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newsletters. The College as the secretariat provide all administrative support to the SIG, and ACECC underwrite all fees and costs associated with the SIG.

It was agreed that the College would send out a letter to the SIG members requesting self-nominations for the chair position, as well as representation from each state to sit on the Executive. The committee must be actively promoting day surgery either via sessions at scientific meetings, guidelines or via comments on the curriculum.

Dr Bent and Dr Elliot Rubenstein agreed to facilitate this letter with ANZCA, and to act as an interim co-chair in order to activate the SIG.

#### **6. Date of the next meeting**

A date for the next meeting was not discussed.