

GUIDELINES FOR SPONSORSHIP OF SPEAKERS

The College, ASA and NZSA have a mutually-agreed policy regarding sponsorship of speakers at their major and regional meetings.

1. All speakers who accept sponsorship (from the meeting, the organisation or the HCI) must disclose this sponsorship in all printed material related to the meeting and at the beginning of their presentation. **This applies particularly to speakers accepting sponsorship from the Health Care Industry.**
2. The sponsorship policy for Fellows and Members is as follows:
 - 2.1 At the *major annual meetings*, Fellows and Members who are invited to speak on the program will not be sponsored from the meeting budget, by the organisation or by the HCI with the exception of:
 - 2.1.1 A small number of suitably-qualified Fellows or Members who are invited to be **keynote** speakers at the Meeting and may be sponsored by the meeting budget, the organisation or by HCI. Generally, keynote speakers should be chosen by the organisers and then suitable HCI sponsorship should be sought.
 - 2.1.2 Keynote speakers offered by the HCI will be accepted at the discretion of the organising committee in consultation with the ASM Officer, NSC Officer or NZSA Education Officer, keeping in mind the balance of the meeting and the potential for conflicts of interest.
 - 2.2 At *regional meetings*, Local Fellows and Members who are invited to speak on the program will not be sponsored with the exception of:
 - 2.2.1 A small number of suitably-qualified Fellows or Members from other regions who are invited to be keynote speakers. (as in 2.1.1 and 2.1.2).
 - 2.3 At *SIG* meetings, Fellows and Members who are invited to speak on the program will not be sponsored with the exception of:
 - 2.3.1 A small number of suitably-qualified Fellows or Members from outside the SIG who are invited to be keynote speakers at the Meeting.(as in 2.1.1 and 2.1.2).
3. The policy for industry-sponsored sessions (such as “breakfast sessions”) is as follows:
 - 3.1 These sessions must be conducted in accordance with the Medicines Australia Code of Conduct or New Zealand equivalent.
 - 3.2 Fellows or Members who are invited to speak at these sessions must:
 - 3.2.1 Discuss their involvement with the meeting organisers to ensure against conflicts of interest.
 - 3.2.2 Disclose at the session any sponsorship that arises from their participation in the session.
4. In relation to promotional or educational material (such as CDs or printed material) which arise from an HCI-sponsored session in the main program of meetings:
 - 4.1 Permission to publish any material arising from a presentation must be sought from the organisation (College or Society), as well as from the sponsored speaker.