



**Medical Education Special Interest Group
Annual General Meeting**

**Minutes of the Annual General Meeting of the Medical Education SIG
held on Sunday 26 September 2010, at 8.00 am at the Sheraton Mirage, Port Douglas, QLD**

1. **Attendance:** Dr Jodi Graham, Dr Leona Wilson, Dr Sarah Nicolson, Dr Mohua Jain, Dr Natalie Smith, Mary Lawson, Hannah Burnell.

Apologies: Dr Tracey Tay, A/Prof Geoff Cutfield, A/Prof Jenny Weller, Dr Michael Fong, Dr David Law, Dr Sandra Taylor, Dr Lindy Roberts, Dr Grace Koo, Dr Jeneen Thatcher, Dr Wally Thompson.

2. **Confirmation of minutes of the previous AGM**

Following the correction of a few spelling errors it was agreed the remainder of the minutes were a true and accurate record of the meeting.

3. **SIG Status**

3.1 Executive

The Executive is comprised of the following members:

Dr Martin Culwick	QLD
Dr Jodi Graham	WA
Dr Karen Smith	NZ
Dr Natalie Smith	NSW
Dr Rod Taylor	VIC
Dr Alistair Walker	SA
A/Prof Jenny Weller	NZ

The Chair advised the Committee of the inactivity of some Executive Members, and suggested contacting them regarding remaining on the Executive. The Chair also requested the Committee consider approaching fellow Anaesthetists to consider joining the Committee so that there is a fair representation of all the states and territories.

3.2 Membership

The SIG currently has 686 members.

3.3 Financial Report

Financial Report for Twelve Months ending 31/12/2009

Income -

Total Expenses \$3136.98

ACECC is a joint initiative of the Australian and New Zealand College of Anaesthetists, the Australian Society of Anaesthetists and the New Zealand Society of Anaesthetists.



Surplus/(deficit) (\$3136.98)

4. Future Meetings

4.1 2011 CSM, Hong Kong

The Chair reported on the intended session for the 2011 CSM “Trainees in difficulty- getting back on track”. This session will also include a panel discussion, and a trainee will be in attendance.

4.2 2011 Combined SIG Meeting, Uluru

The Committee discussed at length potential topics and themes for the Medical Education Sessions at the 2011 Combined SIG Meeting. The topic of “Safety in Education” was discussed with Marilyn Walten suggested as a presenter to approach. Prof Alan Merry may also be aware of presenters as he is involved in WHO.

Mary Lawson highlighted to the Committee that the Curriculum Review Working Project will be completed by September 2011, and a session targeting Supervisors of Training may be valuable. Following discussion the Committee agreed to conduct an educational interactive session of the assessment tools at the Meeting. Mary Lawson will assist in planning this session.

The Chair advised the Committee of the intentions of the Combined Chair’s to create new guidelines for the running of the Combined SIG Meeting. These guidelines relate to the organisational aspects of the meeting, and outline the role of the organising committee to make final decisions as opposed to the entire Executive Committees of the four SIGs (Welfare, Anaesthetists in Management, Simulation and Medical Education). Following the circulation of this document to the Executive Committee it will be forwarded to the Fellowship Affairs Committee to be ratified.

4.3 2012 ASM Perth

The Committee discussed potential topics for the 2012 ASM Sessions in Perth. “Teaching on the Run” was suggested, and the potential for developing a Diploma of Education for Anaesthetists to progress into leadership roles was discussed at length. Following discussion the Committee agreed to target a session towards “leadership development”.

5. Other Business

The Committee discussed the timing of the 2011 Combined SIG and agreed it would be valuable to many delegates to publish the start and finish times of the meeting on the registration brochure. The Chair will forward this request to the Organising Committee.

The Chair highlighted to the Committee the current “website redesign” which is scheduled to occur at the end of 2010, and requested any information which may be contributed be forwarded to her as soon as possible.

With no further business the meeting was closed at 8.50am.

Dr Jodi Graham
Chair, Medical Education SIG

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the Australian Society of Anaesthetists and the New Zealand Society of Anaesthetists.

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